

**569th USFPS
Vehicle Registration
Kapaun AS, Bldg 2806**



DSN: 489-4500/7370, Comm: 0631-536-4501/7370
M-F 0700-1515

Closed: 1100 on the last duty day of each month
Closed: Federal Holidays, Down days & Family days

Customer Service Email
435/SFS_SFAPR@us.af.mil &
usarmy.sembach.usareur.list.rmv-cust-svc@mail.mil

Google Maps: Vogelweh 2806, 67661 Kaiserslautern

International Auto Logistics Shipping
DSN: 489-7750, COMM: 0631-536-7750

Vehicle Inspection
DSN: 489-6400, COMM: 0631-536-6400

Helpful Links

<http://www.eur.army.mil/rmv> &
<http://www.ramstein.af.mil/library/factsheets/factsheet.asp?id=17109>

****INFORMATION****

- **First Aid Kit and Safety Triangle required during initial registration and inspection.**
- **Waiver Letter for Additional POV** (If applicable): **Accompanied** are authorized 3 vehicles and 2 recreational. **Unaccompanied** are authorized 2 vehicles and 1 recreational.
- **Forms of Payment**
Check/Money Order or credit/debit card (no cash accepted)
\$35 for a 1 year registration
\$70 for a 2 year registration (9 years or newer)
\$105 for a 3 year registration (brand new vehicles)
- All vehicles must go through inspection except those that are brand new AND have not been registered for more than 3 months.

SHIPPED

Government Expense

- **Valid ID Card & USAREUR Driver's License**
- **Proof of Ownership**
Stateside Registration or Title with Registrant's name.
- **Shipping Document (DD Fm 788)**
Household Goods (HHG) List, with VIN# listed if motorcycle was shipped in HHG
- **Orders**
Bring a copy of your PCS orders if this is your first vehicle registered in Germany
- **Insurance Confirmation Card (ICC)**
NOTE: Must call insurance company 24 hrs prior for electronic transmittal.
Physically hand carry insurance cards to Vehicle Registration if your company does not have the authorization to send them electronically.

Owner's Expense

Same rules as "Government Expense" applies

Additional Requirements:

- **Customs AE Form 550-175A**
- **Obtain from Customs Office** (480-0100/480-3720)
- **Dock Receipt or Bill of Lading:** Not DD Form 788, must contain VIN/Chassis #

POV PURCHASED FROM ID CARD HOLDER

Seller Requirements

- **ID Card**
- **AE Form 190-1AA**
If applicable: Inspection is required if registration is within 60 days of expiration and/or POV is 10 years or older.
- **Registration Form 190-1A**
If joint owner: Both owner and joint owner must be present at time of transfer. If one is deployed or absent, the other needs copy of orders and power-of-attorney.
- **Lien Release/Cleared Title**
If the vehicle is shown to have a lien holder on your registration: Must possess a LIEN Release from Financial Institution or Cleared Title.

Buyer Requirements

- **ID Card & USAREUR Driver's License**
- **Insurance Confirmation Card (ICC)**
NOTE: Must call insurance company 24 hrs prior for electronic transmittal. Physically hand carry insurance cards to Vehicle Registration if your company does not have the authorization to send them electronically.
- **Orders**
Bring a copy of your PCS orders if this is your first vehicle registered in Germany

US SPEC PURCHASED FROM LOCAL NATIONAL/DEALER (USED)

- **Valid ID Card & USAREUR Driver's License**
- **Bill Of Sale**
Includes VIN/Chassis# & Buyer's full name, make, model, year and color of vehicle
- **Customs AE Form 550-175A**
Obtain from Customs Office
- **Insurance Confirmation Card (ICC)**
NOTE: Must call insurance company 24 hrs prior for electronic transmittal. Physically hand carry insurance cards to Vehicle Registration if your company does not have the authorization to send them electronically.

US SPEC PURCHASED FROM LOCAL NATIONAL/DEALER (NEW)

- **Valid ID Card & USAREUR Driver's License**
- **Purchase Order**
Includes VIN/Chassis# & Buyer's full name, make, model, year and color of vehicle.
- **Customs AE Form 550-175A**
Obtain from Customs Office
- **Insurance Confirmation Card (ICC)**
NOTE: Must call insurance company 24 hrs prior for electronic transmittal. Physically hand carry insurance cards to Vehicle Registration if your company does not have the authorization to send them electronically.

GERMAN SPEC. VEHICLE PURCHASED FROM LOCAL NATIONAL/DEALER

- **Valid ID card & USAREUR Driver's License**
- **Bill of Sale**

Includes VIN/Chassis # & Buyer's full name

- **German Title Book (Fahrzeug Brief)**

Vehicle must be deregistered/Ausser Betrieb from German system.

- **German Registration (Fahrzeugschein)**
- **Insurance Confirmation Card (ICC)**

NOTE: Must call insurance company 24 hours prior for electronic transmittal.

Physically hand carry insurance cards to Vehicle Registration if your company does not have the authorization to send them electronically.

- **Orders**

Bring a copy of your PCS orders if this is your first vehicle registered in Germany.

Frequently Asked Questions (FAQ)

Q: How many vehicles am I authorized?

A: Accompanied: 3 vehicles/2 recreational (motorcycle, Camper)

Unaccompanied: 2 Vehicles/1 recreational

Q: What are the requirements for a 2 year registration?

A: Vehicle cannot be older than nine (9) years.

Q: What are the procedures when attending the motorcycle safety course?

A: Attendees must obtain a class appointment letter for the issue of temporary plate and registration three (3) days prior to attending the safety course and **possess a Class 1 Motorcycle license**. Upon successful completion, you may go through inspection with the motorcycle and receive a permanent plate and registration.

Q: Why do I need new insurance Confirmation Cards (ICC) when my vehicle has a current insurance policy?

A: In Germany, the insurance is linked to your license plates. Every time you receive a new plate, a new insurance card is required. (Exception: temporary to permanent plates)

Q: Why do I need customs?

A: Deregistering a Vehicle: If a vehicle is remaining in Germany, it must go through American and German customs to ensure the proper German taxes have been paid.

Registering a Vehicle: Every time you import a vehicle to Germany, customs must be informed so the proper taxes are paid. If the vehicle is shipped by the US government, an AE Form 788 is provided in lieu of customs.

Q: Can a local national drive my vehicle?

A: No. Only USAREUR licensed individuals may drive USAREUR plated vehicles.

Q: How can a visiting family member drive my vehicle?

A: They must have an international driver's license and get clearance through American Customs.

Q: How do I get more information on the Fuel Card?

A: The Fuel Card is exclusively owned and operated by AAFES. Any and all questions concerning the card should be directed to them. Information is also available at: <http://www.imcom-europe.army.mil/sites/news/fuelcard.asp>